

Public Document Pack

Tony Kershaw

Director of Law and Assurance

If calling please ask for:

Sally Manning on 033 022 23883

Email: sally.manning@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



1 June 2021

Environment and Communities Scrutiny Committee

A meeting of the Committee will be held at **12.00 pm** on **Wednesday, 9 June 2021** at **County Hall, Chichester, PO19 1RQ**.

Note: In response to the continuing public health restrictions, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: democratic.services@westsussex.gov.uk).

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

Tony Kershaw

Director of Law and Assurance

Agenda

12.00 pm 1. **Election of Chairman**

The Committee's membership is set out below:

Cllr Albury
Cllr Baxter
Cllr Britton
Cllr Greenway
Cllr Kenyon
Cllr Markwell
Cllr McDonald
Cllr Milne
Cllr Oakley
Cllr Oppler
Cllr Payne
Cllr Quinn

The Committee is asked to elect a Chairman for 2021/22. If the election is contested, a secret ballot will be held in accordance with Standing Order 2.15B.

2. **Election of Vice-Chairman**

The Committee is asked to elect a Vice-Chairman for 2021/22. If the election is contested, a secret ballot will be held in

accordance with Standing Order 2.15B.

3. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

4. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

5. **Terms of Reference** (Pages 5 - 10)

The Committee is invited to note its terms of reference.

6. **Business Planning Group Membership**

The Committee is asked to appoint five members to the Group, including the Committee's Chairman, Vice-Chairman and at least two minority group members.

7. **Minutes of the last meeting of the Committee** (Pages 11 - 14)

The Committee is asked to agree the minutes of the meeting held on 3 March 2021 (cream paper).

8. **Response to Recommendations** (Pages 15 - 18)

The Committee is asked to note the response to recommendations made at the 3 March 2021 meeting from The Cabinet Member for Environment and Climate Change.

12.30 pm

9. **Forward Plan of Key Decisions** (Pages 19 - 24)

Extract from the Forward Plan dated 26 May 2021 – attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

10. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

11. **Work Programme Planning and Possible Items for Future Scrutiny** (Pages 25 - 28)

The Committee is asked to note the Committee's Work Programme revised to reflect the Business Planning Group's discussions on 26 February 2021 (attached at Appendix A) and items still to be programmed (attached at Appendix B).

Members to mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

12. **Date of Next Meeting**

The next meeting of the Committee will be held on 20 October at 10.30 am at County Hall, Chichester. Potential agenda items include:

- Walking and Cycling Strategy Review
- 2030 Energy Strategy
- Review of Operational Maintenance Service Levels
- Local Flood Risk Management Strategy
- Highways Maintenance Contract
- Managing Demand at Household Waste Recycling Sites

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 8 October.

To all members of the Environment and Communities Scrutiny Committee

Webcasting

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Appendix 8

Scrutiny Committees

There is a Performance and Finance Scrutiny Committee (Appendix 8A), a Health and Adult Social Care Scrutiny Committee (Appendix 8B), a Children and Young People's Services Scrutiny Committee (Appendix 8C), an Environment and Communities Scrutiny Committee (Appendix 8D) and a Fire & Rescue Service Scrutiny Committee (Appendix E). Their constitutions and terms of reference are set out in the Appendices. Each committee shall undertake the functions set out below in respect of those items relevant to the Scrutiny Committee's specific service area.

Each Scrutiny Committee shall have no more than 12 County Council members with the exception of the Performance and Finance Scrutiny Committee which will have 15 members to include the other Select Committee chairmen where compliant with rules on political proportionality following confirmation of their appointment at the next meeting of the County Council. The members of each Scrutiny Committee shall be appointed, having taken into account the following guiding principles:

- That the member has an interest in the business of the Committee.
- That the member is able to devote the time needed to undertake the work of the Committee.
- That the member remains free to serve on scrutiny or executive task and finish Groups.
- Four of the members of the Performance and Finance Scrutiny Committee shall be the four members who are at any time the chairmen of the other four Scrutiny Committees, providing that this can be accommodated in line with political proportionality for that committee.

A list of Scrutiny Committees is below, including areas of responsibility:

Scrutiny Committee	Area of Responsibility
Performance and Finance	Strategic overview of scrutiny process; Leader's portfolio; general strategy issues; Partnership Working; County Local Committees; IT and Customer & Community Access; Finance; Property; Procurement; Human Resources Strategy; Performance Management; Equality and Diversity; Law and Governance; Communications; Media & Marketing; Europe liaison; Economic Strategy
Health and Adult Social Care	Adults' Social Care Services; Adults' Safeguarding; Coroner and Mortuaries; Dementia Services; Health and Health Partnerships; Public Health; Review and scrutiny of the planning, provision and operation of health services in West Sussex (The health functions of the Health and Adult Social Care Scrutiny Committee arise under Part I of the Health and Social Care Act 2001.)

Scrutiny Committee	Area of Responsibility
Children and Young People's Services	Social Services relating to children and young people; Education; Educational Attainment and Skills; Adult Skills and Learning; Youth Services; Youth Justice
Environment and Communities	Environment; Coast and Countryside Matters (including the South Downs National Park); Rights of Way; Transport Planning and Policy; Highway Infrastructure; Aviation; Public Transport Liaison; Land-use Planning; Minerals and Waste; Fracking; Waste Minimisation; Community Safety; Trading Standards; Gypsies and Travellers; Police Liaison; Registration Services; Arts & Heritage Liaison; Libraries and Archives; Crime and Disorder; Domestic Violence; Drug and Alcohol Action
Fire & Rescue Service Scrutiny Committee	Fire & Rescue Service; Emergency Planning

Business Planning Groups

Each Scrutiny Committee, except for the Fire and Rescue Service Scrutiny Committee, shall have a Business Planning Group comprising the Chairman and Vice-Chairman of that Committee and three other members. Two of the five members shall be minority group members. The Chairman of the Scrutiny Committee shall be the chairman of the Business Planning Group and the Vice-Chairman of the Scrutiny Committee shall be the vice-chairman of the Group.

The Business Planning Group shall oversee the planning of the Committee's business and may identify issues of common interest to other Scrutiny Committees. It may do this by acting jointly with the Business Planning Group of another Scrutiny Committee. In doing this, the Business Planning Group will use the ['Scrutiny Business Planning Guide and Checklist'](#).

The Business Planning Group(s) shall discuss with the relevant Cabinet Member(s) the need for any referral by the Cabinet Member to the Committee for the undertaking of work relating to the planning of services or their commissioning. In such circumstances, the Business Planning Group shall decide its terms of reference in discussion with the Cabinet Member(s).

The Business Planning Group shall have responsibility for deciding whether an area of work is considered by a Task and Finish Group. The Business Planning Group is responsible for deciding to establish a Task and Finish Group and for defining its outline terms of reference. The Fire and Rescue Service Scrutiny Committee will carry out the establishment of Task and Finish Groups itself.

Scrutiny Task and Finish Groups

Each Scrutiny Committee may choose to establish from its members or from the whole non-executive membership a cross-party group that will be given the task of undertaking detailed work which falls within its area of responsibility.

The Scrutiny Committee Business Planning Group will decide the size and membership of the Group and its outline terms of reference. It will also decide how the outcome of the work of the Group will be reported - to the Committee or direct to the Cabinet Member.

Where the work is related to the business of more than one Scrutiny Committee a Task and Finish Group will be established to undertake the work. The outline terms of reference and reporting lines of the Task and Finish Group will be agreed by the relevant Scrutiny Committee Business Planning Groups co-ordinated by the relevant Scrutiny Committee chairmen.

A Task and Finish Group shall comprise no more than seven members (cross party) and the membership shall be decided by the Business Planning Group(s), but it may co-opt such other persons as the Task and Finish Group considers appropriate to the task in hand.

The Chairman of the Task and Finish Group shall be appointed by the members of the Task and Finish Group unless there is an urgent need to progress the initial work, in which case the Business Planning Group will appoint the chairman of the Group.

Environment and Communities Scrutiny Committee

Constitution

12 members of the County Council. Quorum is three.

Terms of Reference

1. To consider existing policies and the effectiveness of their delivery relevant to the Scrutiny Committee's specific service area.
2. To consider and align its business in the context of the Council's ambitions and objectives associated with needs and aspirations of the community for the economy of the county.
3. To undertake the scrutiny of the performance of the Council's services against the outcomes objectives and measures set through a relevant commissioning process.
4. To review decisions of the Executive.
5. To review proposed decisions of the Executive including Executive decisions made by County Local Committees and key decisions under delegated powers made by officers on behalf of the Executive (call-in).
6. To review the manner in which non-Executive committees take decisions.
7. To consider matters referred to the Scrutiny Committee by the Executive.
8. To consider, as a "preview", items raised by any member where the matter is likely to be considered by the Executive because of its sudden prominence.
9. To consider items raised at meetings of the County Council and referred initially to the Cabinet for re-examination and which the Executive asks the Scrutiny Committee to consider.
10. To consider a programme of work which the Committee believes is in the interests of the County Council for it to review, and to recommend it to the Performance and Finance Scrutiny Committee for approval by the County Council as part of the Scrutiny Committee work programme.
11. To refer any matter arising within these terms of reference to a County Local Committee for consideration.
12. To receive and consider a referral from a County Local Committee made in accordance with the procedures for a Councillor Call for Action.
13. To consider any relevant local government matter raised by any member.
14. To consider a petition in accordance with the Petitions Scheme in accordance with Standing Order 3.43 (b).

15. To consider a request for a review of the County Council's response to a petition in accordance with the Petitions Scheme.
16. To consider any relevant report of joint scrutiny work undertaken under the auspices of the West Sussex Joint Scrutiny Steering Group and refer the report to the relevant Cabinet Member for consideration.
17. To hold an annual meeting to scrutinise the work of the County Council and partner organisations in tackling crime and disorder.
18. To encourage members to lead on specific topics within the Committee's remit, as agreed by the Committee.

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Environment and Communities Scrutiny Committee

3 March 2021 – At a virtual meeting of the Environment and Communities Scrutiny Committee held at 10.30 am.

Present: Cllr Barrett-Miles (Chairman)

Cllr S Oakley, arrived at 12.05pm, left at 12.35pm	Cllr McDonald	Cllr Waight
Cllr Baldwin	Cllr Montyn	Cllr Walsh
Cllr Barnard	Cllr R Oakley	
Cllr Brunsdon	Cllr Quinn	

Apologies were received from Cllr Oppler

Also in attendance: Cllr Urquhart

Part I

46. Declarations of Interest

46.1 In accordance with the Code of Conduct the following interests were declared:

Cllr S Oakley declared a personal interest in item 5 as a member of Chichester District Council.

47. Minutes of the last meeting of the Committee

47.1 Resolved – that the minutes of the Committee held on 11 January 2021 be approved as a correct record, and that they be signed by the Chairman.

48. Urgent Matters

48.1 Cllr Brunsdon raised the issue of the agreement from Cllr Lanzer to roll over of night flights at Gatwick Airport and asked why this matter had not been brought to the Committee.

48.2 The Chairman confirmed that this had been raised at the previous meeting and that there had been an understanding that Cllr Brunsdon had been asked to lead on this issue with an informal Task and Finish Group and that the relevant officer would be in contact.

48.3 Cllr Brunsdon stated that no contact had been made to date.

48.4 It was subsequently confirmed that officers had written to Cllr Brunsdon, and the message was re-sent while the meeting was in session.

49. Responses to Recommendations

- 49.1 The Committee noted the response to recommendations made at the 11 January meeting from the Cabinet Member for Environment.
- 49.2 The Chairman confirmed to the Committee that the recommendation it made regarding an additional Key Performance Indicator on Killed and Seriously Injured had been agreed.

50. Household Waste Recycling Site (HWRS) Booking System

- 50.1 The Committee considered a report by the Director of Environment and Public Protection (copy appended to the signed minutes).
- 50.2 The report was introduced by the Cabinet Member for Environment.
- 50.3 Steve Read, Director of Environment and Public Protection and Gareth Rollings, Commissioning and Infrastructure Manager gave a presentation (copy appended to the signed minutes), which gave more details.
- 50.4 The Committee made a number of comments, including those that follow:
 - Stated that the frequent changes and proposed changes around waste disposal arrangements had caused confusion to residents. Questioned also how planning for increased demand arising from new housing developments had been undertaken.
 - Asked if the number of days that some sites are open could be reviewed.
 - Questioned whether one visit during a seven-day period would be sufficient for average households.
 - Feedback had been positive from residents living in other parts of the country where similar schemes had been introduced.
 - Asked if the Worthing site could be included in the pilot.
 - Asked that the levels of fly tipping are monitored.
 - Requested that this issue comes back to the Committee at the end of the six-month trial.

Resolved – That the Committee

- 1. Supports the trial but with a few concerns.
- 2. Supports the communications package.
- 3. Recognises that the public will have the chance to input during the trial period.

4. Would like Worthing to be included in the trial so requested that the Cabinet Member speak to the other local County Councillors. If agreed, then to be added to recommendation 1.
5. Fly tipping is a concern and the Committee asks that the district and borough councils keep us informed of any increases in the number of incidents, as part of the trial.
6. Ask that site managers show some flexibility, particularly at the start of the trial, to those who haven't booked.
7. At the end of the trial the Committee would like to have this brought back, regardless of whether the decision is to abandon the booking scheme, or to extend it. This should be added to the Decision Report as a third recommendation.
8. In recommendation 2 please add local members to those being consulted. In addition, add "during the six-month period" at the end of recommendation 2.
9. When the booking system is reviewed as in new recommendation 3 it should, if possible, include the longer-term waste strategy, including a review of the opening hours/days of our waste sites.

Cllr Quinn stated that he could not support this due to the lack of consultation and hopes that it will just be a trial.

51. Forward Plan of Key Decisions

- 51.1 The Committee considered the Forward Plan dated 1 March 2021 (a copy appended to the signed minutes).

Resolved – That the Forward Plan be noted.

52. Possible Items for Future Scrutiny

- 52.1 A suggestion was made and supported that an item is added to the work programme regarding the Community Infrastructure Levy and Section 106 funds and how the County Council works with the district and borough councils.

53. Date of Next Meeting

The next meeting of the Committee will be held on 9 June 2021 at 10.30am.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 27 May 2021.

The meeting ended at 12.42 pm

Agenda Item 7

Chairman

Cabinet Member Responses

Response from Cabinet Member for Environment and Climate Change – Mrs Deborah Urquhart		
Agenda item	Environment & Communities Scrutiny Committee recommendations (3 March 2021)	Response
	1. General support for the trial but with a few concerns.	Concerns noted and, as reflected below, will be considered in the evaluation
	2. General support for the communications package.	Noted
	3. The public will have the chance to input during the trial period.	Feedback has been taken from residents during the trial via e-mail and through conversations on site and with contractor management and staff. A formal survey will be undertaken to help inform the six month review. Most on site feedback has been positive with residents appreciating the easy to use booking system and the lack queuing and congestion on site. Most criticism has been around the restriction in the number of visits (one a week) and the scheme rules are being adjusted from the start of June to permit up to 5 visits per month. The option for same day booking is being explored with the booking system provider. There have been no further changes to the scheme since introduction.
	4. Would like Worthing to be included in the trial so requested that the Cabinet Member speak to the other local County Councillors. If agreed, then to be added to recommendation 1.	Worthing has been included from the start.

Cabinet Member Responses

	5. Fly tipping is a concern and the Committee asks that the district and borough councils keep us informed of any increases in the number of incidents, as part of the trial.	This request has been made through the waste Officers Group and Environment Directors. Fly tipping data as reported by the districts is also being monitored.
	6. Ask that site managers show some flexibility, particularly at the start of the trial, to those who haven't booked.	Site managers have during the first few weeks of the trial permitted unbooked residents to return later in the day if there has been spare capacity (which there usually is) . Elderly or vulnerable person without a booking have generally been allowed to continue
	7. At the end of the trial the Committee would like to have this brought back, regardless of whether the decision is to abandon the booking scheme, or to extend it. This should be added to the Decision Report as a third recommendation	A further report to the Committee is planned for the meeting on 20 October 2021
	8. In recommendation 2 please add local members to those being consulted. In addition, add "during the 6-month period" at the end of recommendation 2.	Added and will be included
	9. When the booking system is reviewed as in new recommendation 3 it should if possible include the longer-term waste strategy, including	The October report will accommodate this request and provide an update more generally around future infrastructure options. A wider review of waste strategy (beyond HWRs) is under review in consultation with the Districts and Boroughs. This will not be concluded in the timeframe as it is unlikely the Government will by October have fully responded to its current

Cabinet Member Responses

	a review of the opening hours/days of our waste sites.	round of consultation around consistency in collection, Extended Producer Responsibility and a Deposit Return Scheme all of which are expected to place new duties on Waste Collection Authorities (D&BS in West Sussex) and Waste Disposal Authorities (WSCC). A high level update can however be provided at the June and October Meetings if requested.
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Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by councillors or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to [Cabinet Member](#) portfolios.

The most important decisions will be taken by the Cabinet. Due to the continuing public health restrictions, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: democratic.services@westsussex.gov.uk. The meetings will be available to watch online via our [webcasting website](#). The [schedule of monthly Cabinet meetings](#) is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The [Plan](#) is available on the website. [Published decisions](#) are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

Decision	A summary of the proposal.
Decision By	Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public.
Date added	The date the proposed decision was added to the Forward Plan.
Month	The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month.
Consultation/Representations	How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Scrutiny Committee meetings.
Background Documents	The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact.
Author	The contact details of the decision report author
Contact	Who in Democratic Services you can contact about the entry

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Helena Cox on 033 022 22533, email helena.cox@westsussex.gov.uk.

Published: 26 May 2021

Forward Plan Summary

Summary of all forthcoming executive decisions in Cabinet Member portfolio order

Page No	Decision Maker	Subject Matter	Date
3	Cabinet Member for Environment and Climate Change	West Sussex Minerals and Waste Development Scheme 2021-2024	June 2021
3	Cabinet Member for Highways and Transport	Review of the Integrated Parking Strategy	May 2021
4	Cabinet Member for Highways and Transport	West Sussex County Council Vehicle Removal Policy	May 2021
5	Cabinet Member for Highways and Transport	West Sussex Transport Plan - Consultation Draft	June 2021
6	Cabinet Member for Highways and Transport	West Sussex Bus Services Enhanced Partnership	June 2021

Environment and Climate Change

Cabinet Member for Environment and Climate Change

West Sussex Minerals and Waste Development Scheme 2021-2024	
<p>The County Council is required to prepare a Minerals and Waste Development Scheme, which sets out how the County Council will prepare the minerals and waste local plans and other policy documents over a rolling three-year period. The current Scheme covers the period 2020-2023 and needs to be updated.</p> <p>The Cabinet Member for Environment and Climate Change will be asked to approve the West Sussex Minerals and Waste Development Scheme 2021-2024.</p>	
Decision by	Cllr Urquhart - Cabinet Member for Environment and Climate Change
Date added	15 March 2021
Month	June 2021
Consultation/Representations	<p>South Downs National Park Authority</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Environment and Climate Change, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Rupy Sandhu Tel: 033 022 26454
Contact	Judith Shore Tel: 033 022 26052

Highways and Transport

Cabinet Member for Highways and Transport

Review of the Integrated Parking Strategy
<p>The County Council's Integrated Parking Strategy (IPS) was previously reviewed in 2014 and, in the context of recent changes in national, regional and local conditions, requires a further review. The IPS will sit within and contribute towards the County Council's wider transport, economic, community, environment, and health strategies.</p> <p>The revised IPS will cover the period to 2024 and will seek to ensure that the County Council's parking policies remain appropriate and effective at meeting the needs of local communities, its traffic management responsibilities and the wider policies and agenda.</p>

Agenda Item 9

The Cabinet Member for Highways and Transport will be asked to approved a revised Integrated Parking Strategy.

Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	19 February 2020
Month	May 2021
Consultation/ Representations	All County Councillors, District/Borough Councils, Sussex Police, Transport Operators and other stakeholders Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Miles Davy Tel: 033 022 26688
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

West Sussex County Council Vehicle Removal Policy

As part of the implementation of Civil Parking Enforcement (CPE), the County Council has previously requested from the Department for Transport the powers to remove, store and dispose of vehicles in contravention of parking restrictions and, although granted, it was agreed that the use of these powers would be subject to further approval from the Cabinet Member for Highways and Infrastructure.

With CPE now more established and generally accepted in West Sussex, it is considered that vehicle removal could be a more appropriate tool for vehicles parked in contravention. It is considered appropriate to enact those powers as well as seek DVLA approval to devolve powers to the County Council to take enforcement action against individuals with untaxed vehicles.

A Vehicle Removal Policy would concern vehicles parked in contravention in the following circumstances:

- Persistent evader vehicles found parked in contravention
- Fraudulent use of disabled persons parking blue badges or an article that purports to be a disabled blue badge
- Parked using a fraudulent on-street parking permit, voucher or pay and display parking ticket, inclusive of cashless parking sessions and virtual permits.
- Parked in a manner that causes serious obstruction to emergency services and other road users
- Abandoned and Untaxed Vehicles

The Cabinet Member for Highways and Transport will be asked to approve a Vehicle Removal Policy for West Sussex and seek DVLA approval to take enforcement action

against individuals with untaxed vehicles.	
Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	1 December 2020
Month	May 2021
Consultation/ Representations	District and Borough Councils Sussex Police Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None
Author	Miles Davy Tel: 033 022 26688
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

West Sussex Transport Plan - Consultation Draft	
<p>The West Sussex Transport Plan (the County Council's main policy on transport and a statutory document) is being reviewed to update the County Council's strategic approach to investment in the transport network up to 2036.</p> <p>The new Transport Plan will build on the three previous Plans and take account of the current policy context and creation of new funding streams and strategic partners. The Transport Plan is also expected to build on the Local Plans prepared by the Local Planning Authorities which guide decision-making on new developments.</p> <p>The Cabinet Member for Highways and Transport will be asked to approve the draft West Sussex Transport Plan for consultation.</p>	
Decision by	Cllr J Dennis - Cabinet Member for Highways and Transport
Date added	29 April 2021
Month	June 2021
Consultation/ Representations	Environment and Communities Scrutiny Committee - 9 June 2021 Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.
Background Documents (via website)	None

Author	Darryl Hemmings Tel: 033 022 26437
Contact	Judith Shore Tel: 033 022 26052

Cabinet Member for Highways and Transport

West Sussex Bus Services Enhanced Partnership	
<p>In 'Bus Back Better – National Bus Strategy for England' the Government requires Local Transport Authorities (LTAs) to commit to establishing Enhanced Partnerships with bus companies to deliver Bus Service Improvement Plans from April 2022.</p> <p>The Enhanced Partnerships must be signed up to by the parties before July 2021 in order for the bus companies and the LTAs to continue to receive bus related COVID recovery funding and the Bus Services Operators Grant.</p> <p>The Cabinet Member for Highways & Transport will be asked to commit to establishing a statutory Enhanced Partnership with local bus companies.</p>	
Decision by	CLlr J Dennis - Cabinet Member for Highways and Transport
Date added	26 May 2021
Month	June 2021
Consultation/Representations	<p>Bus companies</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Transport, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p>
Background Documents (via website)	None
Author	Bill Leath Tel: 033 022 25438
Contact	Judith Shore Tel: 033 022 26052

Select Committee Meeting date	Subject/Theme	Objectives/Comments
09/06/21	Pre-Meeting Induction	To focus on Highways and Infrastructure, and the Local Transport Plan
20/10/21	Walking and Cycling Strategy Review	Key decision preview
	2030 Energy Strategy	Key decision preview
	Review of Operational Maintenance Service Levels	Key decision preview (will not be required if no change to service levels)
	Local Flood Risk Management Strategy	Key decision preview
	Highways Maintenance Contracts	Review after 18 months of operation, including performance of contract management (as resolved ECFSC Nov 2019)
	Managing demand at HWRS	Prior to a decision on the future of the pilot arrangements. Requested to include a review of site opening hours/days
24/11/21	Review of the New Approach to using Community Groups to Deliver Highways Services	One year after the award of the maintenance contracts
	2022/23 Savings Proposals	Pre-decision scrutiny of any savings proposals
	Future of Community Highways Schemes and Community TROs	Scrutiny of proposed new arrangements for implementing these schemes

Agenda Item No.11, Appendix A

Select Committee Meeting date	Subject/Theme	Objectives/Comments
19/01/22	Local Transport Plan	Prior to recommendation to adopt, at Feb CC
02/03/22		

Agenda Item 11

Agenda Item No. 11, Appendix B

Select Committee Meeting date	Subject/Theme	Objectives/Comments - is item linked to corporate priorities?
TBC	Gatwick Update	General update on issues related to Gatwick Airport and aviation. To include flight paths, aircraft noise and relevance of the new national planning legislation
Autumn 2021	Electric Vehicle Strategy Progress	At its November 2019 meeting, the Committee asked for an update once the Strategy had been in place for a year.
TBC	Review of the Waste Strategy	At such time one is forthcoming
TBC	Highways and Transport Improvement Schemes	To review progress in harmonising the way different highways schemes are prioritised and processed
TBC	Traffic-free School Route	Progress report on their implementation
TBC	Review of Road Safety Strategy	Opportunity for the Committee to influence development of the Strategy, at an early stage in its preparation.
BPG		
At every other meeting so Sept 21 and Feb 22	Strategic and Business Critical Contracts Status Report	
TBC	Third Sector, post C19	To assess the likelihood of community/voluntary networks and clubs being able to resume after lockdown, as this could have a potential impact on the services provided by the County Council and local communities, if they are unable to become active again.
TBC	How the County Council works with district and borough councils on CIL	

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Appendix B

Select Committee Meeting date	Subject/Theme	Objectives/Comments - is item linked to corporate priorities?
Autumn 2021	How the Communities Team responded to C19 emergency	
TBC	Library Service	How the service responded to C19, and the future strategy.
TBC	Trading Standards	TBC